

**RIDGE UTILITIES, INC.  
REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
November 15, 2008**

The regular meeting of the Board of Directors of Ridge Utilities, Inc., (hereinafter "RU") was held in the Conference Room of the Association Office Building on November 15, 2008.

Board members present were Adam Fazackerley, Alex MacCormack, Claude Morissette, William Munday and Valeska Wallace. Also present were Denny Kelly, General Manager and Amy Evans-Boyd, Office Manager.

**CALL TO ORDER:** Alex MacCormack, President, called the meeting to order at 9:00 a.m.

**MEMBERSHIP INPUT:** There was one member present but no input was given at this time.

**ADOPTION OF AGENDA:**

Claude Morissette requested that under New Business a discussion be held on imaging telebanking.

**MOTION:** Adam Fazackerley made a motion, seconded by Claude Morissette to approve the agenda as amended. The motion carried unanimously.

**APPROVAL OF THE MINUTES:**

**MOTION:** William Munday made a motion, seconded by Adam Fazackerley, to approve the October 4, 2008 minutes, as presented. For: Fazackerley, MacCormack, Munday, Wallace. Abstained: Morissette.

**REVIEW CORRESPONDENCE:**

Alex MacCormack briefly reviewed the contents of the correspondence folder with the Board members. He stated there were correspondences sent to Iris Lane residents regarding the drawdown test conducted on Well 10. Additionally, Mr. MacCormack, stated a thank you letter was received from Tauxemont Community and a letter from the Virginia Department of Health pertaining to lead and copper sampling.

**TREASURER'S REPORTS:**

Due to the absence of Treasurer, William Walker, Alex MacCormack reviewed the September and October 2008 Treasurer's Reports with the Board members.

**MOTION:** Claude Morissette made a motion to accept the September 2008 and October 2008 Treasurer's Reports, seconded by Valeska Wallace. The motion carried unanimously.

### **GENERAL MANAGER'S REPORT:**

General Manager, Denny Kelly, reported the maintenance vacancy would be officially filled on November 17<sup>th</sup>. He also reported that a tentative selection had been made to fill the BRPOA Office Manager position. A copy of Mr. Kelly's written report is attached to the minutes.

### **BRPOA LIASION:**

General Manager, Denny Kelly, reported that BRPOA Board of Directors approved their 2009 budget at the November 8, 2008 board meeting.

### **COMMITTEE REPORTS:**

**Personnel:** No report was given.

**Well and Storage Projects:** Alex MacCormack reported the pipes, concrete slab, panel controls, and power source have been completed for Well 9. He stated that there would need to be some final grading and gravel laid for the road leading to the site. Mr. MacCormack informed the Board members that our waterworks supervisor has put all the pipes and valves in the precast building and the controls have been installed. Additionally, he informed the Board members that the water storage tank has been erected. Mr. MacCormack stated the engineer will come and inspect that site and submit a report to the Virginia Department of Health. Once the Virginia Department of Health receives the engineer's report then they will inspect the site and perform their own inspection and issue a permit.

### **NEW BUSINESS:**

**Code of Conduct:** The Board reviewed the proposed revisions to the Code of Conduct. Claude Morissette explained his proposed revision to the Code of Conduct to the Board of Directors. Mr. MacCormack stated he would send the proposed revisions to the Code of Conduct to Ridge's attorney, John Little.

**2009 Budget:** Alex MacCormack reviewed the proposed 2009 Budget with the Board members. The Board reviewed each of the line items listed on the proposed budget. Discussion was held on the proposed rate increase for 2009.

**MOTION:** A motion was made by Claude Morissette, seconded by Valeska Wallace to approve the 2009 Budget as presented with the 2009 water rates as follows: \$102.00 per zero to 10,000 gallons, \$7.00 per thousand over 10,000 gallons, \$16.50 per quarter

for lots with connections, \$25.00 Administrative Transfer Fee, 10% late fee for overdue water bills, \$50.00 reconnection fee and \$10,000 new connection fee. New rate effective 1<sup>st</sup> billing quarter in 2009. The motion carried unanimously.

**Imaging Telebanking:** Claude Morissette explained the function of imaging telebanking to the Board members. Mr. Morissette explained when a check is received for payment it is scanned through the check machine and the funds are deposited directly into your account. Valeska Wallace inquired as to how cash would be handled using this system. Mr. Morissette stated that cash deposits would still have to be taken directly to the bank but using this system could limit the amount of trips to the bank for deposits. Mr. Morissette stated that he uses this system in his personal business and has had a good experience with it. Mr. MacCormack stated that this method was researched and reviewed several months ago and deemed not beneficial for Ridge at this time.

**ADJOURN:**

**MOTION:** A motion was made by Claude Morissette, seconded by Adam Fazackerley to adjourn the meeting. The motion was unanimous.

**ADOURNMENT** took place at 10:10 a.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date