

**RIDGE UTILITIES, INC.
REGULAR MEETING
OF THE BOARD OF DIRECTORS
March 20, 2010**

The regular meeting of the Board of Directors of Ridge Utilities, Inc., (hereinafter "RU") was held in the Conference Room of the Association Office Building on March 20, 2010.

Board members present were Molli Ellis, Alex MacCormack, William Munday and William Walker. Claude Morissette, Stephen Tompkins and Valeska Wallace were absent. Also present were Denny Kelly, General Manager and Amy Evans, Office Manager.

CALL TO ORDER:

Alex MacCormack, President, called the meeting to order at 9:02 a.m. Due to a lack of a quorum Mr. MacCormack recessed the meeting until a quorum could be established.

RECESSED:

9:02 a.m. to 9:05 a.m.

RECONVENED:

At 9:05 a.m. a quorum was established with the attendance of William Walker. Mr. MacCormack reconvened the meeting at this time.

MEMBERSHIP INPUT:

One member was present but no input was given at this time.

ADOPTION OF AGENDA:

MOTION: William Walker, made a motion, seconded by William Munday to approve the agenda as presented. The motion carried unanimously.

APPROVE MINUTES:

MOTION: Molli Ellis, made a motion, seconded by William walker to approve the January 16, 2010 minutes as presented. The motion carried unanimously.

CORRESPONDENCE:

Molli Ellis, Secretary, reviewed the contents of the Correspondence Folder with the Board members. Ms. Ellis stated letters received were water testing results from the

Virginia Department of Health, Virginia Rural Water Association membership rate changes, County of Louisa real estate assessments, Tudor Insurance regarding director's insurance and Erie Insurance pertaining to an amendment to RU's auto insurance policy.

Ms. Ellis stated that letters sent by RU included 78 disconnect letters, 12 customer statements, a customer payment arrangement, Annual Water Withdrawal Report to the Department of Environmental Quality, February 2010 Water Usage Report to the Virginia Department of Health, Office of Drinking Water and 2 letters sent to American Boiler Inspection services regarding tank inspections.

TREASURER'S REPORT:

Due to the absence of Valeska Wallace, Treasurer, Alex MacCormack reviewed the January 2010 and February 2010 Treasurer's Reports with the Board members. Mr. MacCormack stated that the payroll tax amounts for January and February are incorrect. He informed the Board that BRPOA billed RU for payroll taxes incurred from overtime for slow plowing. He stated that RU will be receiving a credit from BRPOA for those additional payroll taxes paid.

MOTION: Molli Ellis, made a motion, seconded by William Walker to accept the January 2010 and February 2010 Treasurer's Reports with the correction to be made to (553) Payroll Tax. The motion carried unanimously.

MANAGER'S REPORT:

Denny Kelly, General Manager, reviewed his written report with the Board members. A copy of that report is attached to the minutes. Mr. Kelly informed the Board members that RU accountant, Cynthia Minter has almost completed the draft of the 2009 audit report and should have it finalized within the next two weeks.

Mr. Kelly informed the Board members that a minor computer problem was experienced in downloading customer information to read the water meters for the 1st qtr. of 2010. To rule out malfunction of the handheld meter reader it was shipped to the RVS headquarters in Texas. A RVS technician verified no deficiencies with the handheld. It was determined that there was an issue with the serial port on the computer. A replacement card for the port has been ordered. Mr. Kelly stated during this period it was discovered that RVS no longer manufactures the handheld and currently does not have a replacement handheld to offer.

Mr. Kelly directed the Board's attention to the last bulleted item on page 1 of this report pertaining to the annual inspection. He stated that at the conclusion of Carl Christiansen's inspection of the facilities he stated that everything looked great. Several days later RU received the written report which indicated that Ridge's three pressure tanks required inspection. Mr. Kelly stated that bids were promptly requested for the inspections and American Boiler Inspection was selected to perform those inspections. He reported that all three tanks failed inspection due to the absence of safety relief valves.

Those valves were ordered and installed by our Waterworks Supervisor. Mr. Kelly stated that RU is currently awaiting the invoice for the certificate of operation.

BRPOA LIASION:

No report was given.

COMMITTEE REPORTS:

PERSONNEL:

William Munday requested that each Board member review the proposed, BRPOA/RU Harassment Policy. A copy of the proposed policy was included in the board packet. Mr. Munday suggested that each Board member read it over and offer suggestions or corrections to the proposed policy. He stated that the Personnel Committee will be meeting in two weeks to review suggestions or corrections to the proposed policy.

Molli Ellis stated that the proposed policy appears to pertain to harassment employees might suffer from other employees instead of harassment from members. Alex MacCormack stated the committee reviewed the charter and determined that they could only address the employee situation and not the conduct of members. Ms. Ellis stated that it is the responsibility of management to protect employees from member harassment.

NEW BUSINESS:

1.) Appointment of 2010 Proxy Committee

MOTION: A motion was made by, Molli Ellis, seconded by William Walker to approve Linda Munday, Wanda Sherwin and Sandy Sierk to serve as members of the 2010 Proxy Committee. The motion was unanimous.

2.) Appointment of 2010 Inspectors of Election

MOTION: A motion was made by, William Walker, seconded by William Munday to approve Roger Wombold to serve as chairperson of the 2010 Inspectors of Election. The motion was unanimous.

ADJOURN:

MOTION: A motion was made by, Molli Ellis, seconded by, William Munday to adjourn the meeting. The motion was unanimous.

ADJOURNMENT took place at 9:25 a.m.

President

Date

Secretary

Date