

**RIDGE UTILITIES, INC.  
REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
May 1, 2010**

The regular meeting of the Board of Directors of Ridge Utilities, Inc., (hereinafter "RU") was held in the Conference Room of the Association Office Building on May 1, 2010.

Board members present were Alex MacCormack, Claude Morissette, William Munday, Stephen Tompkins, William Walker and Valeska Wallace. Molli Ellis was absent. Also present were Denny Kelly, General Manager and Amy Evans, Office Manager.

**CALL TO ORDER:**

Alex MacCormack, President, called the meeting to order at 9:02 a.m.

**MEMBERSHIP INPUT:**

No input was given at this time.

**ADOPTION OF AGENDA:**

**MOTION:** William Walker, made a motion, seconded by Valeska Wallace to approve the agenda as presented. The motion carried unanimously.

**APPROVE MINUTES:**

**MOTION:** William Munday, made a motion, seconded by William Walker to approve the March 20, 2010 minutes as presented. The motion carried unanimously.

**CORRESPONDENCE:**

In the absence of RU Secretary, Molli Ellis, Alex MacCormack reviewed the contents of the Correspondence Folder with the Board members. Mr. MacCormack stated there were letters received from Virginia Rural Water Association, bacteriological sample results, tank certification inspection letter and a thank you card from Molli Ellis. Letters sent by RU were addressed to the Virginia Department of Health, Office of Drinking water pertaining to tank certifications and the March 2010 Water Usage Report. Additionally, a letter was sent to all lead and copper sampling customers regarding 2<sup>nd</sup> quarter testing.

**TREASURER'S REPORT:**

Valeska Wallace, Treasurer, informed the Board members that RU is in good financial condition.

**MOTION:** William Walker, made a motion, seconded by Stephen Tompkins to accept the March 2010 Treasurer's Reports. The motion carried unanimously.

**MANAGER'S REPORT:**

Denny Kelly, General Manager, reviewed his written report with the Board members. A copy of that report is attached to the minutes. Mr. Kelly informed the Board members that the controls at the Northside Wellhouse have been malfunctioning. He stated that Atlantic Pump was here previously in March in an attempt to alleviate the problem. Mr. Kelly said the control malfunctions have began reoccurring. Atlantic Pump believes there is a problem with the radio transmission of the signal and that the control system needs to be updated. Mr. Kelly stated he has a concern that the equipment is less than a year old and already needs to be upgraded.

Mr. Kelly further stated that the 2009 Annual Water Quality Report has been completed and approved by the Virginia Department of Health – Office of Drinking Water. Alex MacCormack stated that they will be mailed in conjunction with 2<sup>nd</sup> quarter water bills to each customer at the end of June.

At 9:12 a.m. Board member, Claude Morissette entered the meeting.

**BRPOA LIASION:**

No report was given.

**COMMITTEE REPORTS:**

**PERSONNEL:**

No report was given.

**OLD BUSINESS:**

- 1.) Amend Appointment of Members to the 2010 Inspectors of Election Committee**

**MOTION:** A motion was made by Claude Morissette, seconded William Munday to approve the 2010 Inspectors Election Committee as amended. The motion was unanimous.

**NEW BUSINESS:**

- 1.) Employee Harassment Policy**

At this time Denny Kelly, General Manager, provided the Board with a complete copy of the Proposed Employee Harassment Policy. Mr. Kelly stated that the

BRPOA Board of Directors approved the proposed policy at their April Board meeting.

**MOTION:** A motion was made by William Munday, seconded by Valeska Wallace to approve the BRPOA/RU Harassment Policy as provided by the Joint Personnel Committee. The motion was unanimous.

**2.) Review of 2009 Financial Report**

Alex MacCormack directed the Board's attention to the 2009 Audited Financial Statement prepared by RU accountant Cynthia Minter. Mr. MacCormack informed the Board members that he and Mr. Kelly have not met with Ms. Minter yet for the management meeting. Mr. MacCormack stated that he expected the meeting to take place in the next few weeks.

**ADJOURN:**

**MOTION:** A motion was made by, Stephen Tompkins, seconded by, William Walker to adjourn the meeting. The motion was unanimous.

**ADJOURNMENT** took place at 9:22 a.m.

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President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date